



**COLCHESTER BOARD OF EDUCATION
Policy Committee Meeting**

Wednesday, September 3, 2025
3:30 PM

Board of Education Central Office

MINUTES

BOARD MEMBERS PRESENT : Donna Antonacci, Margo Gignac and Stefanie Tracey-Calash

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III and Assistant Superintendent Jessica L. Kuckel

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Fratoni and Human Resources Coordinator Pauline Goetz

1. MEETING OPENING

1.1. Call to Order

D.Antonacci called the meeting to order at 3:37 PM

1.2 Roll Call

All members present

2. PUBLIC COMMENT

- 2.1. For Public Comments, please see Policy 1120 *Public Comment and Correspondence at Board Meetings*
None.

3. *CONSENT AGENDA

- 3.1. *Approval of Policy Committee Meeting Minutes of June 10, 2025

Motion by: M.Gignac

Motion to approve

Second: D.Antonacci

Roll Call: M.Gignac and D.Antonacci in favor, S.Tracey-Calash abstained due to her absence at that meeting.

Vote: Motion carried

4. *PRIORITY DISCUSSION / ACTION ITEMS

- 4.1. *Discussion and Possible Action on Series 4000 Policies

Motion by: M.Gignac

Motion to revise Policy 4000 *Alcohol, Tobacco and Drug Free Workplace* to the Shipman recommended policy and renumber to 4430 and bring to the Full Board at the next Regular Meeting

Second: D.Antonacci

Roll Call: All in favor

Vote: Motion carried

Discussed Policy 4000 *Bloodborne Pathogens*. No action was taken but will make non-substantive changes of adjusting OSHA parenthetical reference and re-numbering policy to 4150. The Committee also discussed adjusting the appropriate regulation with updated numbering as well.

Motion by: M.Gignac

Motion to notify the Full Board of non-substantive changes to Policy 4000 *Bloodborne Pathogens*.

Second: (name)

Roll Call: All in favor

Vote: Motion carried

Motion by: M.Gignac

Motion to revise Policy 4000 *Sudden Cardiac Arrest Awareness For Intramural and Interscholastic Athletics* to the Shipman recommended policy and to renumber and bring to the Full Board at the next Regular Meeting.

Second: S.Tracey-Calash

Roll Call: All in favor

Vote: Motion carried

- 4.2. *Discussion and Possible Action on Policy 1180 *Memorials to Deceased Students and Staff*

Discussion was had but no action taken.

- 4.3. *Discussion and Possible Action on Policy 6153 *Field Trips*

Discussion was had but no action taken.

- 4.4. *Discussion and Possible Action on Policy 6172.4 *Title I Parent Involvement*

Discussion was had but no action taken.

A.Fratoni left the meeting at 4:15 PM

- 4.5. *Discussion and Possible Action on Policy 6172.6 *Virtual/Online Courses*

Discussion was had but no action taken. The Committee will revisit this at the next Policy Committee Meeting.

The next Policy Committee Meeting is scheduled for Tuesday, September 9, 2025 at 4:00 PM.

5. ADJOURNMENT

Motion by: M.Gignac

Motion to adjourn.

Second: D.Antonacci

Roll Call: All in favor

Vote: Motion carried

D.Antonacci adjourned the meeting at 4:45 PM

Respectfully submitted,



Alyssa Fratoni
Executive Assistant to the Superintendent